

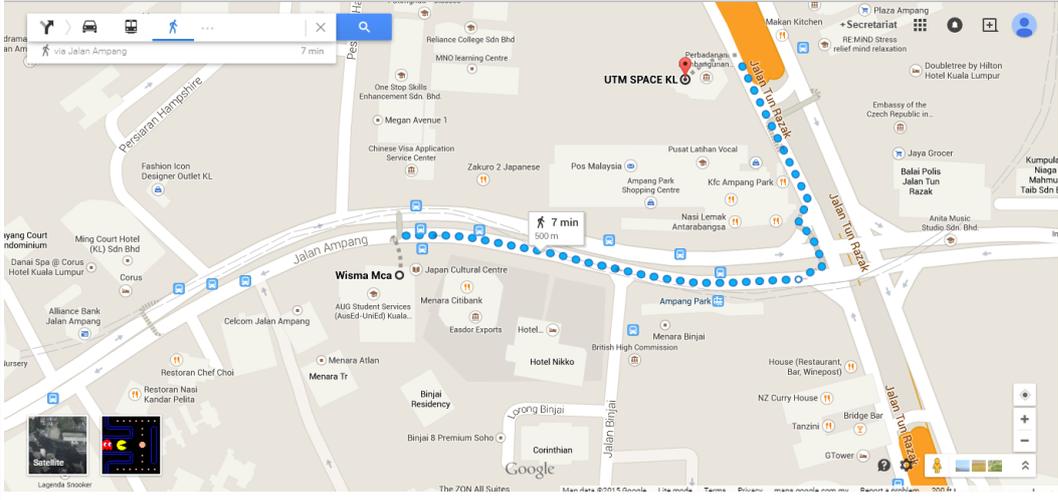


## ASEAN Civil Society Conference / ASEAN People's Forum 2015

813, 8<sup>th</sup> Floor, No 15 Jalan Othman, Menara Mutiara Majestic, 46000 Petaling Jaya, Selangor, Malaysia  
 Tel: (+6) 03 7451 2065 Fax: (+6) 03 7451 2085 Email: [accs.apf2015@gmail.com](mailto:accs.apf2015@gmail.com)

### APF 2015 – INFORMATION

## Welcome to Kuala Lumpur, MALAYSIA!

<u>General Information</u>	
<b>APF 2015 Location</b>	<p><u>APF – main venue of APF 2015</u>            Wisma MCA, 163, Jalan Ampang, 50450 Kuala Lumpur.  <a href="http://www.mca.org.my/en/contact-us/mca-headquarters-contact">http://www.mca.org.my/en/contact-us/mca-headquarters-contact</a></p> <p><u>APF – 2<sup>nd</sup> location for workshop sessions</u>            UTM SPACE KL 195, Jalan Tun Razak, 50400 Kuala Lumpur, Kuala Lumpur  <a href="http://www4.utmspace.utm.my/en/SP_Contact/LearningCentre.aspx">http://www4.utmspace.utm.my/en/SP_Contact/LearningCentre.aspx</a></p> 
<b>Registration</b>	<p><b>IMPORTANT, PLEASE NOTE!</b> All participants are required to register in person and complete payment at the APF 2015 Secretariat registration counter as per the below details:  <b>22 April 2015; Wisma MCA; between 8.00am – 8.00 pm</b></p> <p>Upon completion of registration, 'participant' tags will be given which <b>must</b> be used at all <u>times to access the forum and workshop sessions</u>.</p>
<b>Accommodation</b>	<p>Preferred hotels have been identified and listed on the APF website for participants to make direct bookings. Hotels along Jalan Ampang, within walking distance to Wisma MCA, are for 5-star accommodation. For 4-star &amp; below accommodation, participants are advised to stay in hotels around Bukit Bintang and Chinatown areas. From these areas, participants are encouraged to take the LRT line to Ampang Park station to get to Wisma MCA – the main venue of APF 2015. For further information please visit <a href="http://aseanpeople.org/hotels/">http://aseanpeople.org/hotels/</a></p>
<b>Airport pickup</b>	<p>The quickest way to get from KLIA to the city is probably the KLIA Express; this train brings you in 28 minutes from KLIA to Kuala Lumpur central train station (KL Sentral) at RM35 for a one way ticket. From KL Sentral you can go, among other things, by Light Rail Transit (LRT)/Monorail, bus or taxi to your hotel or destination.</p> <p>Alternatively, you can hire taxis that usually charge around RM80 (regular taxi) to RM100+ (VIP, premier, airport limousine service or executive taxi). Be aware of taxi driver scams, please buy your taxi ticket from the counter in the airport.</p> <p>The cheapest way to travel between KLIA and the city centre is to board one of coaches that depart from KL Sentral. Airport Coach is one of them; they charge around RM18 to KLIA.</p>

<b>Transportation</b>	<p>KL is a relatively accessible city with many ways to get around conveniently with the Light Rail Transit (LRT) and the KL Monorail networks within the city, air-conditioned buses and taxis that will take you anywhere you need to go.</p> <p>If you are taking taxis, be aware of taxi driver scams, insist on the usage of the taxi meter.</p> <p>Local participants are encouraged to use public transport into the city as there are limited parking spaces available. Participants are encouraged to take the LRT line to Ampang Park station to get to Wisma MCA – the main venue of APF 2015.</p>
<b>Visa</b>	<p>Visitors must have a national passport or other internationally recognized travel documents with a validity period of at least six months beyond the length of stay in Malaysia. All ASEAN countries would be granted visa upon arrival except for Myanmar. Other countries, please visit <a href="http://www.imi.gov.my">www.imi.gov.my</a> to confirm if you need a visa for Malaysia. Participants are required to purchase travel insurance.</p>
<b>Currency</b>	<p>The Malaysian Ringgit (RM / currency code : MYR) is used for all transactions locally. Cash payments are encouraged while credit cards can be used in major stores. ATMs are available throughout the city.</p>
<b>Language</b>	<p>Bahasa Malaysia is the national language of Malaysia, however English along with various other languages and dialects are also widely spoken.</p>
<b>Weather</b>	<p>Hot and humid, perfect for lightweight clothing, with average temperatures at 36 degrees and possible occasional rainfall. Having an umbrella would be handy.</p>
<b>Communication</b>	<p>Mobile networks operate on the GSM network and roaming services are readily available, you can purchase prepaid telephone cards at the airport and from stores around the city. Internet services are available to the public via internet cafes and at hotels, and many outlets offer free WiFi for their patrons. Malaysia's international calling code is +60.</p>
<b>Safety</b>	<p>KL is generally safe however be aware of pick-pockets. Do keep passports safe and you are encouraged to have copies for emergency situations.</p>
<b>House rules</b>	<p>We would like to stress that <i>*Chatham House Rule</i> applies throughout the forum and workshop sessions - <i>*When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed;</i> Source – Wikipedia. This would include photo taking as well as all information discussed in the sessions are strictly for forum purposes only and are not to be utilised for any other reasons, without permission from the organisers.</p>
<b>Walk</b>	<p>An ASEAN walk will be held on the last day, prior to the closing of the forum. Participants are encouraged to bring along musical instruments and such to celebrate the event and to make the walk a memorable one!</p>
<b><u>Security Information</u></b>	
<b>Before departure</b>	<ul style="list-style-type: none"> <li>• An official invitation letter will be provided by National Organising Committee to every participants.</li> <li>• Please bring along a copy of your return ticket and ample money for to cover the duration of your stay in Malaysia.</li> <li>• Immigration at Malaysia may request for return ticket and official letter.</li> <li>• Ensure you have the address of the hotel you are staying at, if requested by Immigration.</li> <li>• Please inform and provide details of your travel itinerary, time and location to your friends, family and country representative. Should you not arrive as planned, they may contact the organising committee in Malaysia for assistance.</li> <li>• Please make sure your passport is valid for 6 months and more from the date of your departure</li> <li>• It is also advisable for you to obtain travel insurance to cover your travel and duration of your stay in Malaysia in case of any unfortunate incidents.</li> </ul> <p><i>*Do note that report of lost baggage or other claims must be made immediately at the airport or check with your insurance company on the correct procedure.</i></p>

<p><b>Prohibited items in Malaysia</b></p>	<ul style="list-style-type: none"> <li>• Any article bearing the imprint or reproduction of any currency note, bank note, or coin which are current or have at any time been issued or current in any country</li> <li>• Any emblem or device to be used in a manner prejudicial to the interest of Malaysia or to promote or foster a purpose prejudicial to or incompatible with the peace, welfare or good order in Malaysia</li> <li>• Indecent or obscene print, painting, photography, books, cards, lithographic or other engraving, or any other indecent or obscene articles</li> <li>• Daggers and flick knives (switchblade knives)</li> <li>• Sodium arsenite</li> <li>• Poisonous chemicals as listed below: <ul style="list-style-type: none"> <li>○ Crocidolite</li> <li>○ Polybrominated biphenyls</li> <li>○ Polychlorinated biphenyls</li> <li>○ Polychlorinated terphenyls</li> <li>○ Tris (2,3 dibromopropyl) phosphate</li> </ul> </li> </ul> <p><i>Please click here to see the full list - <a href="http://www.asean.org/communities/asean-economic-community/item/malaysia-4">http://www.asean.org/communities/asean-economic-community/item/malaysia-4</a></i></p>
<p><b>Drugs and medication</b></p>	<p>Malaysia has incredibly strict laws when it comes to drug and anyone possessing any controlled substances may be levied a heavy fine, kicked out of the country immediately or imprisoned. Engaging in drug trafficking in Malaysia is punishable by death.</p> <p>Anyone possessing more than seven ounces of marijuana or one half an ounce of heroin will be assumed to be a drug trafficker and will be tried as such.</p> <p>Generally Malaysia accepts all medications prescribed for patient by doctors. If the medication is unusual, or requires use of scheduled drugs such as morphine tablets or the use of syringes, or is for treatment of HIV infections or drug dependency then a letter from the prescribing doctor should be sought.</p>
<p><b>Immigration/ Detention while in Malaysia</b></p>	<p>Though not frequently invoked, the Immigration Department has a wide discretion in refusing permission to enter upon the country (Section 8 and 9 of the Immigration Act).</p> <p>If you are stopped or detained at the immigration or anyway in Malaysia, stay calm and remember your rights:</p> <ul style="list-style-type: none"> <li>• to be informed as soon as may be the grounds for this arrest</li> <li>• right to contact a legal practitioner of your choice within 24 hours from the time of arrest</li> <li>• right to communicate with a relative or friend with regards to your whereabouts within 24 hours from the time of arrest</li> </ul> <p>The immigration officers has the power to detain a foreign national for up to 14 days and court order is required to extend the detention period.</p>
<p><b>Urgent contacts</b></p>	<p>If you are detained, please call any of the following numbers from SUARAM (a Malaysian human rights civil society organisation) : 017 360 8240 / 019 801 3149 / 013 684 831</p> <p>And provide the following details:</p> <ol style="list-style-type: none"> <li>1. Your name</li> <li>2. Passport number</li> <li>3. Your location</li> <li>4. Name of the arresting officer</li> <li>5. What has the immigration/arresting officer said to you</li> </ol>
<p><b>General reminder</b></p>	<p><b>IMPORTANT, PLEASE NOTE!</b> You are advised to carry the invitation letter and passport (or the photocopied version) with you at all times when you are in Malaysia.</p>
<p style="text-align: center;"><b>For further information, please visit :</b> <a href="http://www.aseanpeople.org">www.aseanpeople.org</a></p>	